

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL  
State of Washington

Washington State Board of Registration for Professional Engineers and Land Surveyors  
(name of governing body)

(agency name, if applicable)

Resolution No. \_\_\_\_\_

Administrative Order No. 81-10

(1) Be it resolved by the Wash. St. Bd. of Regis. for Prof. Engineers & Land Surveyors  
acting at Olympia, Washington  
(place)

that it does promulgate and adopt the annexed rules relating to:

WAC 196-12-010; 196-12-020; 196-12-030; 196-12-050; 196-12-060; 196-12-085; 196-12-031;  
196-12-070; 196-12-075; 196-12-080 AND WAC 196-16-005; 196-16-007; 196-16-010;  
196-16-020; 196-16-031; 196-16-050; 196-16-055; AND WAC 196-20-010; 196-20-030;  
196-20-040; AND WAC 196-24-030; 196-24-040; 196-24-050; 196-24-060; 196-24-070;  
196-24-080; 196-24-085; 196-24-090; 196-24-095; AND WAC 196-28-010

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. \_\_\_\_\_ filed with the code reviser on 10-7-81. Such  
rules shall take effect: 81-20-093

pursuant to RCW 34.04.040(2).  
 at a later date, such date being \_\_\_\_\_

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, \_\_\_\_\_, find that  
an emergency exists and that the foregoing order is necessary for the preservation of the public health,  
safety, or general welfare and that observance of the requirements of notice and opportunity to present  
views on the proposed action would be contrary to public interest. A statement of the facts constituting  
such emergency is:

Such rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of RCW 34.04.026' that "every agency shall incorporate the most  
specific, but in no case omit all, of the following language alternatives when adopting or amending rules" (fill in  
statement (a), (b), or (c) as appropriate):

(a) This rule is promulgated pursuant to RCW \_\_\_\_\_  
and is intended to administratively implement that statute.

(b) This rule is promulgated pursuant to RCW \_\_\_\_\_  
which directs that the

(agency)

has authority to implement the provisions of

(name of act or RCW citation)

(c) This rule is promulgated under the general rule-making authority of the  
Wash. St. Bd. of Regis. for Prof. Engineers and Land Surveyors

(agency)

as authorized in RCW 18.43.035

(4) The undersigned hereby declares that he has complied with the provisions of the Open Public  
Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW) or the Higher  
Education Administrative Procedure Act (chapter 28B.19 RCW), as appropriate, and the State Register Act  
(chapter 34.08 RCW).

(5) This order after being first recorded in the order register of this governing body is herewith transmitted  
to the Code Reviser for filing pursuant to chapter 34.04 RCW and chapter 1-12 WAC.

APPROVED AND ADOPTED November 20, 19 81

FILED

DEC 19 1981

By Quentin H. Gateley, P.E.  
Quentin H. Gateley, P.E.  
Executive Secretary

Title

CODE REVISER'S OFFICE  
WSR 82-01-064

AMENDATORY SECTION (Amending Order PL 224, filed 11/5/75)

WAC 196-12-010 APPLICATIONS. The deadline for receipt of applications properly filled out and accompanied by the ((examination)) application fee is ((three)) four months before the date of the examination. ((Responses-from)) Verification of the applicant's ((references)) claimed experience must be in ((hand)) the board office two months before the date of the examination. Applications received after the deadline will be held for consideration for a later examination. ((Late-responses-from-references)) Lack of verification of experience will also cause the application to be held for ((consideration-for)) a later examination. Those who have previously taken the examination and failed or those who qualified and did not appear for the examination are required to notify the ((Executive-Secretary)) board office in writing two months before the next examination which they intend to take. ((A-new)) An entire application is not required where an applicant has taken the examination and failed or who has filed and failed to appear for the previous examination.

AMENDATORY SECTION (Amending Order PL-115, filed 11/24/71)

WAC 196-12-020 EXPERIENCE RECORDS. (1) Evaluation of records: The basic requirement for registration as a professional engineer is a specific record of eight years or more of approved experience in engineering work of a professional grade. The provisions of the law are that any experience ((gained)) by college study, as defined below, must be substantiated by an official transcript, the supplying of which is the responsibility of the applicant.

(a) Graduation in an approved engineering college curriculum of four years is equivalent to four years of the required experience.

(b) Satisfactory completion of each year of such an approved engineering curriculum is equivalent to one year of experience.

(c) Graduation in a curriculum other than engineering will be evaluated by the board.

(d) Postgraduate study in engineering may be given credit up to one year.

(e) Engineering teaching of a character satisfactory to the board may be recognized as engineering experience, up to a maximum of two years.

(2) Colleges recognized by the board: All student's credits from curricula approved by the ((Engineers-Council-for-Professional-Development)) Accreditation Board for Engineering and Technology are accepted. In the state of Washington student's credits from other curricula than those approved by the ((Engineers-Council-for-Professional-Development)) Accreditation Board for Engineering and Technology may be accepted at the discretion of the board.

AMENDATORY SECTION (Amending Order PL-129, filed 7/27/72)

WAC 196-12-030 EXAMINATIONS. (1) The examinations are given in two parts: (a) Fundamentals and (b) Branch, each of one days duration. The fundamental and branch examinations consists of two sessions, one ((from-8:00-a.m.-to-noon-and-the-other-from-1:00-p.m.-to-5:00-p.m.)) in the morning and one in the afternoon. An applicant failing either the fundamental or branch examinations and passing the other has only to repeat the ((part)) examination failed. Once approved an applicant may choose to take either the fundamental or branch ((portion-at-one)) examination((, and)) during one examination period. The remaining ((part-at-a-subsequent)) examination may be taken at a subsequent examination following proper notification. All examinations are given with open book unless otherwise specified ((otherwise)) by the board.

The Engineering Fundamentals examination covers ~~((the--following subjects:))~~ mathematics, physical sciences and other general engineering related subjects. A detailed list of the subjects to be tested is available by contacting the board office.

~~((Mathematics  
Chemistry  
Fluid-Mechanics  
Thermodynamics  
Statics  
Dynamics  
Mechanics-of-Materials  
Physics  
Electrical-Theory  
Economic-Analysis))~~

For the specific branch of engineering in which the applicant desires to qualify, and for the times and places of such examinations, see WAC ~~((496-42-080))~~ 196-24-050.

(2) The following rules shall apply:

(a) Applicants who hold Washington Engineer-in-Training certificates are only required to take the examination in the specific branch of engineering under which they desire to qualify.

(b) Applicants who hold E.I.T. certificates issued to them by other states by virtue of a written examination comparable to that given by the State of Washington may be exempt from taking either the E.I.T. or the fundamental examination.

(c) All qualified applicants ~~((regardless-of-experience--record))~~ are required to take the examination in the specific branch of engineering in which they desire to ~~((qualify))~~ become registered.

AMENDATORY SECTION (Amending Order PL 181, filed 1/28/75)

WAC 196-12-050 EVALUATION OF CANDIDATES FOR ENGINEERING LICENSES. (1) A candidate who has received his E.I.T. registration by examination is excused from the fundamentals examination and is required to write only the branch examination with a minimum grade of seventy percent.

(2) Candidates who have not passed an E.I.T. examination and who write fundamental and branch examinations, must receive a grade of at least seventy percent in each examination.

(3) Candidates holding a baccalaureate degree in an accredited engineering curriculum who have had at least seventeen additional years of experience satisfactory to the board (after the statutory eight years of experience) may have the fundamental examination waived and be permitted to write the branch examination only. These candidates must attain seventy percent minimum in this examination. ~~((No percentage-points-for-experience-will-be-credited-towards-the-required passing-grade:))~~

(4) ~~((Certification))~~ Registration in any additional branch of engineering (see WAC ~~((496-42-080))~~ 196-24-050) requires a minimum passing grade of seventy percent on the written examination ~~((paper))~~ in that branch. ~~((No percentage-points-for-experience-will-be-credited-towards-the-required-passing-grade:))~~

(5) A professional land surveyor seeking registration as a professional engineer should refer to WAC 196-12-020.

AMENDATORY SECTION (Amending Order PL 224, filed 11/5/75)

WAC 196-12-060 HOLDERS OF E.I.T. CERTIFICATES. (1) At any time after the holder of an E.I.T. certificate has fulfilled the requirements of four additional years of approved professional experience, he may submit a new application for registration completely filled out ~~((and))~~, notarized and accompanied by the ~~((E-I-T--application))~~ required fee. The portion of the application ~~((under-Section-6))~~, "Professional Experience", shall be filled out in detail, giving names

and addresses of employers and names of those familiar with work performed and indicating level of responsibility in each engagement. Washington State E.I.T.'s are not required to submit a second transcript of college record ((is-not-required)) except for postgraduate study claimed as professional experience. It is absolutely essential for the applicant to indicate clearly in his professional application the fact that he holds E.I.T. registration, and the year and state in which he obtained such registration((?)), otherwise he may not receive credit for his E.I.T. examination.

(2) Holders of E.I.T. certificates will appear for examination in the specific branch of engineering under which they desire registration.

AMENDATORY SECTION (Amending Order PL 181, Filed 1/28/75)

WAC 196-12-085 CORPORATION OR JOINT STOCK ASSOCIATIONS ((SHALL FILE)). Corporations or joint stock associations shall file:

(1) A letter of application containing a brief statement of the corporation's origin, activities, and principals((?and-experience-in-the-field-of-engineering;)). Said letter should also state the type, or types, of engineering practiced, or to be practiced by such corporation. Type or types are limited to the branches currently being issued by the board. Application shall be signed and attested by ((the-corporation-executive)) a corporate officer((s)).

(2) The application for certificate of authorization shall state the experience of the corporation, if any, in furnishing engineering services during the preceding five year period and state the experience of the corporation, if any, in the furnishing of all feasibility and advisory studies made within the state of Washington.

(3) A certified copy of a resolution of the board of directors of the corporation which shall designate a person holding a certificate of registration under this chapter as responsible for the practice of engineering by said corporation in this state and shall provide that full authority to make all final engineering decisions on behalf of said corporation with respect to work performed by the corporation in this state shall be granted and delegated by the board of directors to the person so designated in said resolution: PROVIDED, That the filing of such resolution shall not relieve the corporation of any responsibility or liability imposed upon it by law or by contract.

((3)) (4) A designation in writing setting forth the name or names of a person or persons holding certificates of registration under this chapter who shall be in responsible charge of each project and each major branch of the engineering activities in which the corporation shall specialize in this state. In the event there shall be a change in the person or persons in responsible charge of any project or major branch of the engineering activities, such changes shall be designated in writing and filed with the board within thirty days after the effective date of such changes.

((4)) (5) A certified copy of the section of the by-laws of the corporation containing provisions that all engineering decisions pertaining to any project or engineering activities in this state shall be made by the specified engineer in responsible charge or other responsible engineer under his direction or supervision.

((5--The-application-for-certificate-stating-the-type-or-types-of-engineering-practiced-by-such-corporation--Type-or-types-are--limited--to--those--listed--herein--under--the--by-laws--rules-of-procedure-as-branches-of-registration--))

(6) A current certified financial statement accurately reflecting the financial condition of the corporation. Certification shall be by an officer of the corporation or a public accountant.

(7) ((Individual-resumes-of-the-engineering--personnel--currently-employed--designated--under--(2)--and--(3)--above--)) The professional records of the designated person or persons under (3) above who shall be in responsible charge of each branch of engineering activities of the corporation.

(8) ((An-application-for-certificate-of-authorization-stating-the-experience-of-the-corporation--if-any--in-furnishing-engineering--services-during-the-preceding-five-year-period-and-stating-the-experience

~~of the corporation, if any, in furnishing of all feasibility and advisory studies made within the state of Washington:~~

~~(9))~~ A copy of the articles of incorporation as filed with the secretary of state for the state of Washington and bearing his acceptance stamp.

~~((10))~~ (9) A copy of the corporation by-laws (~~(of the corporation)~~) and any revisions to the by-laws, that may affect the ability of the designated engineer to make all engineering decisions as set forth in ~~((10))~~ (5) above.

~~((11))~~ A copy of the current brochure, if any, now issued by the applicant corporation:

~~(12)~~ Statutory fee of five hundred dollars:

~~Items (1) through (10) shall be submitted as specific items or exhibits with each application except those corporations organized solely by a group of engineers [RCW 18-43-130(8)(e)]:~~

~~in the case of change or increase in the engineers named as being in responsible charge, charge of a branch, or charge of a project, additional certificates of designation and the professional history of such engineers will be required:))~~

(10) In the case of change or increase in the engineers named as being in responsible charge (subsection (3) above), a certified copy of a resolution of the board of directors of the corporation which shall designate said person or persons shall be filed with the board within thirty days after the effective date of such changes. The professional history of newly named engineers will also be required.

(11) Application fee as determined by the director of the department of licensing.

#### REPEALER

The following sections of the Washington Administrative Code are repealed:

- (1) WAC 196-12-031 EXAMINATIONS--MODIFICATION OF EXAMINATION TIMES.
- (2) WAC 196-12-070 FEES.
- (3) WAC 196-12-075 RENEWAL OF LICENSES.
- (4) WAC 196-12-080 BRANCHES OF REGISTRATION.

AMENDATORY SECTION (Amending Rule III (part), filed 11/15/65)

WAC 196-16-005 DEFINITIONS. The Professional Engineers and Land Surveyors Act provides; Land surveyor: The term "Land Surveyor" shall mean a person who, through technical knowledge and skill gained by education and/or by experience, is qualified to practice land surveying as hereinafter defined.

The term "practice of land surveying" shall mean assuming responsible charge of the surveying of land for the establishment of corners, lines, boundaries ~~((r))~~ and monuments, the laying out and subdivision of land, the defining and locating of corners, lines, boundaries and monuments of land after they have been established, the survey of land areas for the purpose of determining the topography thereof, the making of topographical delineations and the preparing of maps and accurate records thereof, when the proper performance of such services requires technical knowledge and skill.

AMENDATORY SECTION (Amending Order PL 224, filed 11/5/75)

WAC 196-16-007 APPLICATIONS. The deadline for receipt of applications properly filled out and accompanied by the ~~((examination))~~ required application fee is ~~((three))~~ four months before the date of the examination. Response from applicant's references must be in hand two months before the date of the examination. Applications received after the deadline will be held for consideration for a later examination. Late responses from references will also cause the application to be held for consideration for a later examination. Those who have previously taken the examination and failed or those who qualified and did not appear for the examination are required to notify the ~~((executive-secretary))~~ board office in writing two months before the examination which they intend to take. A new application is not required where an applicant has taken the examination and failed or who has filed and failed to appear for the examination.

AMENDATORY SECTION (Amending Order PL-115, filed 11/24/71)

WAC 196-16-010 EXPERIENCE RECORDS. The first requirement of the law for registration as a professional land surveyor is a minimum of six years of approved professional experience in land surveying of which two years must be in boundary surveying in the field. The provisions of the law are that:

(1) Graduation in a recognized ~~((engineering))~~ land surveying curriculum of four years or more from a college recognized by the board is equivalent to four years of the required experience.

(2) Satisfactory completion of each year of such recognized ~~((engineering))~~ course is equivalent to one year of experience.

(3) Graduation in ~~((a))~~ any curriculum ~~((other-than-engineering))~~ not recognized in (1) or (2) above will be evaluated by the board ~~((and-may-be-considered-as-equivalent-to-two-years--of--such--required experience))~~. It is the responsibility of the applicant to see that the board is furnished ~~((a))~~ an official transcript of his college record when education is claimed as experience.

(4) ~~((Engineering))~~ Teaching of a character satisfactory to the board may be recognized as surveying experience up to a maximum of one year.

(5) A registered professional engineer who applies to be examined to become ~~((certified))~~ registered as a land surveyor ~~((is-required-to have-two-years-acceptable-land-surveying-experience--over--and--above his--eight--years--acceptable-engineering-experience--This-requires-a total-of-ten-or-more-years-experience--A-professional--land--surveyor who--applies--to--be--examined--to--become--a-professional-engineer-is required-to-have-four-years-acceptable-engineering-experience--in--his branch--over-and-above-the-statutory-six-years-of-acceptable-land-surveying-experience--This--also--requires-a-total-of-ten-years-experience))~~ must meet the requirements stated within this section.

AMENDATORY SECTION (Amending Order PL-121, filed 5/3/72)

WAC 196-16-020 EXAMINATIONS. The land surveying examination consists of two full eight hour days given at the regular examination period. All examinations will be open book unless otherwise specified by the board. The examination is written and consists of two separate parts in two consecutive days. Each day is divided into two sessions (~~((from 8:00 a.m. to noon and from 1:00 p.m. to 5:00 p.m.))~~), one in the morning and one in the afternoon.

(1) First ~~((day))~~ - - Land surveying - Rules and legal questions.

(2) Second ~~((day))~~ - - Land surveying - ~~((Practical))~~ Applied surveying problems.

A candidate may elect to sit for the examination in two consecutive days or may sit for one part at one examination and the other part at a subsequent examination.

Each day's examination is graded separately. ~~((As an example, if an applicant fails the first day's examination and passes the second day, he will have to repeat the first day's examination at a subsequent examination date.))~~ An applicant failing either the rules or applied problems and passing the other has only to repeat the part failed.

A candidate must receive a grade of at least 70% in each of the examinations described in (1) and (2) above.

AMENDATORY SECTION (Amending Order PL-115, filed 11/24/71)

WAC 196-16-031 RECIPROCITY. (1) Applicants for registration as a land ((surveying)) surveyor by reciprocity, who have been qualified by examination and are in good standing with the examining state, will be exempt from the ~~((second--day's))~~ applied surveying test. All applicants are required to sit for rules and legal questions.

(2) One ~~((branch-only))~~ registration as a professional engineer and/or land surveyor will be issued by reciprocity. Each ~~((added branch))~~ designation requires ~~((a-new))~~ an application.

REPEALER

The following sections of the Washington Administrative Code are repealed:

- (1) WAC 196-16-050 FEES.
- (2) WAC 196-16-055 RENEWAL OF LICENSES.

AMENDATORY SECTION (Amending Order PL 224, filed 11/5/75)

WAC 196-20-010 APPLICATIONS. (1) The deadline for ((receipt of)) applications properly filled out and accompanied by the ((application)) statutory fee is ((three)) four months before the date of the examination. Applications received after the deadline will be held for consideration for a later examination. ((Those who have previously taken the examination and failed or those who qualified and did not appear for the examination are required to notify the executive secretary two months before the examination which they intend to take. A new application is not required where an applicant has taken the examination and failed or who has filed and failed to appear for the examination.))

(2) The application for engineer-in-training shall contain:

- (a) General information
- (b) Education
- (c) Technical examinations
- (d) Affidavit
- (e) Membership in societies
- (f) Professional experience (if not a graduate)

Official transcripts of college record, if not attached to the application, shall be forwarded to the ((executive secretary)) board office as soon as they are available.

AMENDATORY SECTION (Amending Order PL 181, filed 1/28/75)

WAC 196-20-030 EXAMINATIONS. (1) The engineer-in-training examination is given twice each year at times and places as will from time to time be designated by the board. The schedule of future examinations may be obtained from the ((executive secretary)) board office. The examination is of one day's duration and consists of two ((four-hour)) sessions ((from eight o'clock a.m. to twelve o'clock noon and from one o'clock p.m. to five o'clock p.m)), one in the morning and one in the afternoon. It covers ((the following engineering fundamentals:)) mathematics, (chemistry, thermodynamics, mechanics and materials, physics, fluid mechanics, mechanics and electricity) physical sciences, and other general engineering related subjects. The minimum passing grade is seventy percent.

(2) Persons who may normally expect to graduate within three months after a scheduled E.I.T. examination may sit for that examination. In cases where college graduation is claimed as a prerequisite no certificate will be issued until a college transcript showing completion of the four-year requirement is filed with the ((executive secretary)) board office.

(3) Those who pass this examination receive engineer-in-training certificates and are excused from taking the engineering fundamentals portion of the regular professional engineering examination. The E.I.T. passing grade will not be weighted in the professional examination but will be qualifying only.

(4) All examinations will be given with open book unless otherwise specified by the board.

REPEALER

The following section of the Washington Administrative Code is repealed:

WAC 196-20-040 FEES.



## Chapter 196-24 WAC

~~((RECIPROCIITY-REGISTRATION))~~ GENERALAMENDATORY SECTION (Amending Order PL 224, filed 11/5/75)

WAC 196-24-030 ~~((GENERAL))~~ RECIPROCIITY. (1) The professional engineers registration act provides that the board for professional engineers and land surveyors may, upon application ~~((therefor))~~, and ~~((the))~~ payment of ~~((an-application))~~ a fee, issue a certificate without further examination as a professional engineer to any person who holds a certificate of qualification of registration issued to him following examination by proper authority, of any state ~~((or))~~, territory or possession of the United States, the District of Columbia, or of any foreign country, provided:

(a) That the applicant's qualifications meet the requirements of the chapter and the rules established by the board;

(b) That the applicant is in good standing with the licensing agency in said state, territory, possession, district, or foreign country;

(c) That the said state, territory, possession, district, or foreign country gives like consideration on a reciprocal basis to those persons who have been registered by examination in this state; and

(d) That the license has been granted on the basis of an examination equivalent to that given by the state of Washington.

(2) The board will issue certificates of registration to those who apply in conformance with the act and who have been ~~((certified))~~ registered by the proper legal body of the state, territory, possession, district, or country, ~~((and))~~ whose qualifications conform to the law of this state. ~~((Eight-years-of-professional-experience-is-required-by-law-))~~

AMENDATORY SECTION (Amending Order PL 224, filed 11/5/75)

WAC 196-24-040 APPLICATIONS. (1) All candidates who desire ~~((certification))~~ registration in Washington are required to submit their application on a form to be furnished by this board.

(2) This application must be filled out in complete detail and where the applicant desires ~~((certification))~~ registration by reciprocity, it is essential that the ~~((interstate-certificate-be-certified-by-the-issuing-board-before-the-application-is-submitted-to-the-board))~~ state where license was issued by exam is given and that said state will verify this registration. This is the responsibility of the applicant.

(3) The application fee ~~((must-accompany--the--application))~~ for engineers, land surveyors, engineers-in-training, engineering corporations and engineering partnerships are determined by the director of the department of licensing. A fee schedule can be obtained by contacting the board office.

(4) ~~((In--such--cases--where-engineering-education-is-given-as-a-part-of-the-experience-and-is-required-to-establish-the-minimum--eight-years--called--for--by--the--statute--it-is-the-responsibility-of-the-applicant-to-see-that-the-board-is-furnished-a-transcript-of-the--academic--record-))~~ The applicant must supply the board with an official college transcript of any education listed on his application.

AMENDATORY SECTION (Amending Order PL 181, filed 1/28/75)

WAC 196-24-050 EXAMINATIONS. (1) The branches in which certificates of registration are presently issued are: Aeronautical, agricultural, ceramic, chemical, civil, electrical, fire protection,

industrial, logging, mechanical, metallurgical, mining, naval architecture and marine engineering, and nuclear. (~~Certificates will also be issued in land surveying.~~) The branches of (~~hydraulic,~~) sanitary(~~7~~) and structural engineering are considered to be specialized branches. An applicant for any (~~of these~~) specialized branch is required to hold a (~~certificate~~) current registration in the state of Washington, in one of the regular branches (~~named above, to be eligible to sit for an examination in any specialized branch~~). In addition, applicants shall have not less than two years of professional experience in the specialized branch in which the applicant seeks registration, over and above the requirements for professional registration (statutory eight years).

The examination in structural engineering, shall be of two days duration. Examination in sanitary engineering shall be of one day duration.

Certificates of registration will also be issued in land surveying.

All examinations are given at times and places as will be designated by the board. The schedule of future examinations may be obtained from the board office.

(2) Applicants for (~~certification~~) registration by reciprocity from states, territories, districts, or countries who have been issued certificates of registration without examination or in instances where such governmental body does not grant certificates of registration to regularly qualified registrants of the state of Washington will be required to sit for an examination to test the skill, knowledge, and other professional attributes of the applicant.

(a) The examination will be given in the branch chosen by the applicant from the list of regular branches given by this board.

(b) Such examinations are given after the board has approved the applicant's request (~~and usually before one or more members of the board. These arrangements are made for dates mutually convenient to the applicant and the board~~).

(c) In cases where an applicant is issued a certificate of registration by his governmental (~~agency~~) body in a branch not included in the list of regular branches [(1) of this section] the board will examine such an applicant in (~~one of these~~) a regular branch(es) of his choice, presumably the one closest to his specialty.

(3) (~~The land surveyor examination in the state of Washington consists of two parts:~~

~~(a) First day --- eight o'clock a.m. to five o'clock p.m. --- land surveying rules and legal questions.~~

~~(b) Second day --- eight o'clock a.m. to five o'clock p.m. --- land surveying practical applied surveying problems.~~

~~(4)) One (~~branch only~~) designation as professional engineer and/or land surveyor will be issued by reciprocity. Each added (~~branch~~) designation requires a new application. All added branches will be authorized by passing a regular examination, except applicants (~~for structural engineering~~) who may be granted registration without further examination provided they have successfully passed an examination equivalent to that given in the state of Washington, in a state, territory, possession, district, or country, which grants like reciprocity to the state of Washington registrants.~~

~~(5)) (4) All examinations are given with open book unless otherwise specified by the board.~~

#### AMENDATORY SECTION (Amending Order PL 224, filed 11/5/75)

WAC 196-24-060 RENEWAL FEES. (1) Renewals are issued on an annual basis (~~upon payment of the renewal fee~~).

(2) (~~After the initial conversion to a staggered renewal system, licensees may renew their licenses, at the annual renewal fee rate, for one year, from birth anniversary date to next birth anniversary date.~~

~~(3)) Under the staggered license renewal system the late payment penalty provision will be applied as follows: Before the expiration date of the individual's license the director of the department of licensing shall mail a notice for renewal of license to every person holding a current license. The licensee must return such notice along~~

with current renewal fees prior to the expiration of said license. If the licensee fails to pay the prescribed renewal fees within ninety days after the expiration date of the license, then the renewal fee will be the current fee plus an amount equal to one year's renewal fee.

(3) The renewal fee for engineers, land surveyors, engineering corporations and engineering partnerships are determined by the director of the department of licensing.

AMENDATORY SECTION (Amending Order PL 181, filed 1/28/75)

WAC 196-24-070 CORRESPONDENCE. All correspondence will be addressed to:

Washington State Board of Registration for Professional Engineers  
and Land Surveyors  
(~~Division of Professional Licensing~~)  
P.O. Box ((649)) 9649  
Olympia, Washington 98504  
Telephone 206-753-6966

~~((All checks and money orders paid in fees or for any other purpose will be made payable to the state treasurer.))~~

NEW SECTION

WAC 196-24-080 FEES. All checks or money orders shall be made payable to the state treasurer. Registration: The application must be accompanied with the required fee; with engineers submitting the certificate fee after passage of the exam. Should the board deny the application, the initial fee will be retained as an application fee. An applicant who fails the first scheduled exam may be re-examined once without payment of an additional fee, provided he notifies the board office in writing of his intention to appear for the examination a second time at least two months prior to said examination. Each subsequent examination will be granted upon payment of an examination fee. Applicants, who fail to appear for scheduled examinations, will forfeit their re-examination privilege or examination fee.

NEW SECTION

WAC 196-24-085 INFORMATION REQUIRED OF NONRESIDENTS INTENDING TO PRACTICE THIRTY DAYS OR LESS IN A CALENDAR YEAR. Every nonresident engineer or land surveyor who intends to conduct professional practice under the exemption of subsection (2) of RCW 18.43.130, shall furnish the board, prior to the commencement of such work with the following information:

- (1) Name and place of his residence.
- (2) Jurisdiction where currently registered.
- (3) Imprint of professional seal.
- (4) Dates work is to be started and terminated in the state of Washington.
- (5) Name and address of client.
- (6) Type, location of job and regulating authority (if applicable).

NEW SECTION

WAC 196-24-090 BRANCH OFFICES. (1) A branch office of an engineering or land surveying firm shall be defined as an office established to solicit and/or provide engineering and/or land surveying services. A resident professional engineer/land surveyor shall be defined as a person holding a valid certificate of registration in this state and who maintains said branch office as his normal place of business. A professional engineer or professional land surveyor may be the resident licensee at only one place of business at any given time.

(2) Each branch office of an engineering firm shall have a resident professional engineer in responsible charge. Each branch office of a surveying firm shall have a resident professional land surveyor in responsible charge.

(3) Branch office restrictions shall not apply to project offices. A project office shall be defined as an office established to provide:

(a) Supervision for construction of a project designed elsewhere.  
 (b) Supervision of or providing a convenient work place for a specific land surveying project.

(4) No new work shall be solicited by the firm's representative located at a project office.

NEW SECTION

WAC 196-24-095 SEALS. Engineers or land surveyors shall not affix their signature and seal to any engineering or land surveying plan or document dealing with subject matter outside their field of competence nor to any plan or document not prepared under their direct supervision.

"Under direct supervision" shall be construed to mean that the registrant providing such supervision shall have made the decisions on technical matters of policy and design. Furthermore, the registrant shall have exercised his professional judgment in all engineering and land surveying matters that are embodied in the plans, design, specifications or other documents involved in the work.

REPEALER

Chapter 196-28 of the Washington Administrative Code is repealed as follows:

WAC 196-28-010 INFORMATION REQUIRED OF NONRESIDENTS INTENDING TO PRACTICE THIRTY DAYS OR LESS IN CALENDAR YEAR.